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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, July 16, 2012 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	9/17/2012

MEMBERS PRESENT

Fran Franklin, Professional Member, **President, Presiding**
Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Florienda Scott-Cobb, Professional Member
Philip Thompson, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Amy Greenly, Strategic Information Systems Project Leader
Eileen Heeney, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Yen-Anh Gibson, Public Member
Kyla Teed, Public Member

ALSO PRESENT

Dr. Delores Finfinger-Wright, Delaware State University

CALL TO ORDER

Dr. Franklin called the meeting to order at 9:02 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the June 18, 2012, minutes for approval. Ms. Bisgood made a motion, seconded by Ms. Scott-Cobb, to approve the minutes with changes. Motion unanimously carried.

UNFINISHED BUSINESS

Sign Final Order from Chief Hearing Officer's Recommendation with Amendments for Case 31-06-11 Against Mark Thalheimer

Dr. Franklin affixed her signature to the Final Order pursuant to 29 *Del. C.* § 10128 (g).

NEW BUSINESS

Ms. Mason made a motion, seconded by Ms. Bisgood, to amend the agenda to include reviewing the application submitted by Jasmine Hilliard, to sit for the ASWB Exam. Motion unanimously carried.

Ratification of Application to Sit for the ASWB Exam – Kimberly Jackson

Ms. Mason made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Kimberly Jackson. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity- Amanda Keaney

Ms. Mason made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Amanda Keaney. Motion unanimously carried.

Status of Complaints

The Board was advised that Complaint 31-09-11 has been forwarded to Attorney General's Office.

Review of Application to Sit for the ASWB Exam – Jasmine Hilliard

The Board reviewed the application to sit for the ASWB Exam for Jasmine Hilliard. Mr. Thompson made a motion, seconded by Ms. Mason, to approve the application to sit for the ASWB Exam for Jasmine Hilliard. Motion unanimously carried.

CORRESPONDENCE

Review Correspondence from Deboni Lee Regarding Supervision

The Board reviewed the correspondence submitted by Deboni Lee regarding additional supervision. Ms. Lee's application was previously tabled in order for the Board to receive additional documentation from her supervisor. To date, the Board office has not yet received the information. Ms. Lee is requesting that she be able to receive supervision from a Licensed Professional Counselor of Mental Health in order to fulfill specific requirements to sit for the exam. The Board requested that correspondence be sent to Ms. Lee advising her that supervision from a Licensed Professional Counselor is not acceptable and that her application will be discussed further upon receipt of the requested documentation from her previous supervisor.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Thompson advised the Board that his appointment term ends in February and suggests that the current Board develop a strategic plan for the next two years.

Ms. Williams advised the Board that the new regulations became effective on July 11, 2012, in regards to the required amount of one to one supervisory hours. She also briefed the Board about new legislation (Executive Order 36 and Senate Bill 178) which will affect the Board processes.

Mr. Thompson discussed quality assurance for continuing education as well as supervision. He also expressed interest in exploring other regulatory boards' regulations and how they oversee supervision. Ms. Williams advised Mr. Thompson that the Delaware Board of Mental Health and Chemical Dependency Professionals recently updated their regulations primarily focusing on supervision. Ms. Williams briefly explained those changes to the Board.

Ms. Scott-Cobb suggested that a bridge be built between the Board and Delaware State University. She believes that Delaware State University needs to acquire more licensed professors. Mr. Thompson advised Ms. Scott-Cobb that professors at the University of Maryland are licensed and they have a state of the art training program.

PUBLIC COMMENT

Dr. Finfinger-Wright expressed her support of professors being licensed and having the hands on experience. She also advised the Board that she will be going on a sabbatical during the fall semester in Boston, but she will attempt to attend as many meetings as possible.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to Statute and Rules and Regulations

Ms. Williams advised the Board that she reached out to Board Administrators in other jurisdictions regarding the limitations on the number of times an individual can sit for the exam. The information was provided to the Board members regarding the received responses.

The Board completed the revisions of the draft of the proposed statute. Ms. Heeney will prepare an updated draft for the Board to review during their next regularly scheduled meeting.

Review Draft Letter to Stake Holders Regarding Proposed Revisions to the Statute and Rules & Regulations

This item was tabled until the proposed revisions of the statute and rules and regulations are completed.

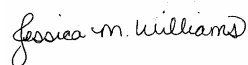
NEXT MEETING

The next meeting will be held on September 17, 2012 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:13 p.m.

Respectfully submitted,



Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners